

C 4332

(Pages : 2)

Name.....

Reg. No.....

**SECOND SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2021**

English (B.A./B.Sc.)

ENG 2A 03—WRITING FOR ACADEMIC AND PROFESSIONAL SUCCESS

Time : Two Hours and a Half

Maximum : 80 Marks

Part I (Speaking Skills)

Section A

*Answer at least **ten** questions.*

Each question carries 3 marks.

All questions can be attended.

Overall Ceiling 30.

1. How do you define academic writing ?
2. How would you differentiate between a thesis and a dissertation ?
3. Consider brainstorming and outlining as effective pre-writing activities.
4. What is a case study ? What are its features ?
5. Give one-word substitutes for the following expressions :

a) Regardless of the fact that.	b) at all times.
c) in a clear way.	d) last but not the least.
6. What is a Questionnaire ?
7. How are examples given in an illustrative essay ? Explain.
8. What do you mean by Academic Words List ?
9. Differentiate between compound sentence and complex sentence.
10. Give formal alternatives for the following informal words and phrasal verbs : *start, give, put off, find out.*
11. Revise the following wordy sentences :
 - a) *Hari, who was my former student, passed the Civil Services Examination.*
 - b) *I think, in my opinion, study of humanities is very essential for our times.*

Turn over

12. Define Parallelism.
13. What is parenthetical citation ?
14. What is MLA ?
15. What is a book review ?

(10 × 3 = 30 marks)

Section B

*Answer at least **five** questions.*

Each question carries 6 marks.

All questions can be attended.

Overall Ceiling 30.

16. Write a report of the cultural activities of your college during the current academic year.
17. List the distinctive features of academic and non-academic writings.
18. List the rhetorical modes and their uses.
19. Briefly discuss the step by step process of writing an academic assignment.
20. List the main steps in planning an essay.
21. What are the kinds of sentences used in an academic essay ? Explain their functions.
22. What are the components of a CV ?
23. Explain the importance of punctuation in academic writing.

(5 × 6 = 30 marks)

Section C

*Answer any **two** questions.*

Each question carries 10 marks.

24. Write an essay on the ways to edit and revise words, sentences and paragraphs in academic writing.
25. Write a five paragraph essay on any of the following topics employing the rules and techniques of writing academic paragraph and essay :
 - a) Influence of social media on youth.
 - b) Impact of the Covid 19 pandemic on teaching learning process.
 - c) Effects of pollution.
 - d) Child labour.
26. Write a full-length review of a book that you have read recently.
27. Prepare a cover letter and a resume to apply for the post of HR Manager in a reputed firm.

(2 × 10 = 20 marks)

C 4332-A

(Pages : 4)

Name.....

Reg. No.....

**SECOND SEMESTER (CBCSS—UG) DEGREE EXAMINATION
APRIL 2021**

English (B.A./B.Sc.)

ENG 2A 03—WRITING FOR ACADEMIC AND PROFESSIONAL SUCCESS

(Multiple Choice Questions for SDE Candidates)

Time : 15 Minutes**Total No. of Questions : 20****Maximum : 20 Marks****INSTRUCTIONS TO THE CANDIDATE**

1. This Question Paper carries Multiple Choice Questions from 1 to 20.
2. The candidate should check that the question paper supplied to him/her contains all the 20 questions in serial order.
3. Each question is provided with choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and enter it in the main answer-book.
4. The MCQ question paper will be supplied after the completion of the descriptive examination.

ENG 2A 03—WRITING FOR ACADEMIC AND PROFESSIONAL SUCCESS

(Multiple Choice Questions for SDE Candidates)

1. _____ is an academic material.
(A) Newspaper. (B) Magazines.
(C) Radio. (D) Thesis.
2. Academic essay usually contains _____ vocabulary.
(A) Technical. (B) Non-Technical.
(C) Simple. (D) Slang.
3. When an academic paper is written for publication, it undergoes a process known as _____.
(A) Blind Peer Reviewing. (B) Plagiarism.
(C) Honor Code. (D) Review of Literature.
4. Some universities make it mandatory for all students to sign an agreement called _____.
(A) Blind Peer Reviewing. (B) Plagiarism.
(C) Honor Code. (D) Review of Literature.
5. Academic style involves following certain principles of _____ writing.
(A) Informal. (B) Formal.
(C) Descriptive. (D) Argumentative.
6. Articles published in magazines, newspapers and websites are generally categorized as _____ writing.
(A) Academic. (B) Non-Academic.
(C) Research. (D) Thesis.
7. The genre of academic writing includes _____.
(A) Notes. (B) Essays.
(C) Observation. (D) Findings.

8. The simplest format of an essay includes _____ paragraphs.
- (A) Two. (B) Three.
(C) Four. (D) Five.
9. _____ is at the same time an approach to writing and a method of study.
- (A) Proposal. (B) Review of literature.
(C) Case study. (D) Research paper.
10. The main purpose of review of literature as an academic writing activity is to display your _____ of the subject.
- (A) Knowledge. (B) Review.
(C) Analysis. (D) Summary.
11. The most popular mode of documentation style in subjects under humanities is _____.
- (A) MLA. (B) APA.
(C) UGC. (D) ICSSR.
12. Documentation style APA stands for _____.
- (A) Afro-American Psychology Association.
(B) American Psychology Association.
(C) African Psychology Association.
(D) Algerian Psychology Association.
13. The major steps preceding the submission of an academic assignment are pre writing, writing and _____.
- (A) Reading. (B) Pre-reading.
(C) Revising. (D) Analysing.
14. In other genres of academic writing it is advisable to adopt a _____.
- (A) Third person. (B) First person.
(C) Second person. (D) Fourth person.
15. The main paragraph of an essay is _____.
- (A) Concluding paragraph. (B) Introductory paragraph.
(C) Body paragraph. (D) Preface.

Turn over

16. _____ is essential to bring in the required logical ordering of your ideas.
- (A) Outlining. (B) Organizing.
(C) Brainstorming. (D) Revising.
17. _____ invites the attention of the reader.
- (A) Introductory paragraph. (B) Concluding paragraph.
(C) Body paragraph. (D) Content.
18. _____ is a rhetorical mode aimed at explaining something with examples.
- (A) Argumentative. (B) Descriptive.
(C) Explanatory. (D) Illustrative.
19. _____ essay deals with causes, effects, both cause and effect and a phenomenon.
- (A) Compare and contrast. (B) Cause and effect.
(C) Descriptive. (D) Argumentative.
20. The general purpose of _____ and _____ is to break broad subjects into smaller parts.
- (A) Classification and division. (B) Division and analysis.
(C) Classification and planning. (D) Classification and writing.